



**HIGHSTED**  
Residential

*262 on Highsted*

[www.highsted.co.nz](http://www.highsted.co.nz)



## 262 ON HIGHSTED SUBDIVISION

### COMPLETION CHECKLIST

In order to submit a Tender, you will need to print the Agreement for Sale and Purchase of Real Estate by Tender Fifth Edition 2020 together with its Further Terms of Sale, Annexures and Subdivision Scheme Plan (**Agreement**) and complete and sign the Agreement as follows:

- ✓ Record the Lot number on page one of the Agreement
- ✓ Record the land area and Lot number (as shown the Scheme Plan) in Further Term 24
- ✓ Complete the GST Schedule on page 16 of the Agreement
- ✓ Record your full name on page 18 of the Agreement
- ✓ Record the Purchase Price on page 18 of the Agreement
- ✓ Record whether the Purchase Price is "Plus GST (if any)" or "Including GST (if any)" by deleting the irrelevant option on page 18
- ✓ Initial each page of the Agreement
- ✓ Signed in full on page 18 of the Agreement
- ✓ Include the "Contact Details of Tenderer" Form when you return your agreement

### HOW TO DELIVER

The completed and signed Agreement must be submitted to us by no later than **1.00pm on Monday, 6<sup>th</sup> December 2021** (time being of the essence) as follows:

- The Agreement may be emailed to: [barb@highsted.co.nz](mailto:barb@highsted.co.nz) or hand delivered to c/- Inovo Projects, 122 Montreal Street, Christchurch during business hours.
- If delivered by email, this Agreement must be submitted by way of an attachment to the email with the subject heading "*Tender for Lot ....., 262 on Highsted, 262 Hghsted Road Christchurch*" and must be received at [barb@highsted.co.nz](mailto:barb@highsted.co.nz) by **1.00pm on Monday, 6<sup>th</sup> December 2021** (time being of the essence).
- If hand delivered, this Agreement must be submitted in a sealed envelope marked "*Tender for Lot ....., 262 on Highsted, 262 Highsted Road, Christchurch*" and must be received at c/- Inovo Projects, 122 Montreal Street, Christchurch by **1.00pm on Monday, 6<sup>th</sup> December 2021** (time being of the essence).

If you have any questions about the Tender process or documents please do not hesitate to contact Barb Parr at [barb@highsted.co.nz](mailto:barb@highsted.co.nz) or 027 334 1177.